



Submittal Worksheet
**WIRELESS ELIGIBLE FACILITIES
MODIFICATION**

WHAT IS THE PURPOSE OF THIS WORKSHEET?

This worksheet is to help prospective applicants prepare the required documentation needed to submit a complete application. Please note that this is not the official application, but a tool to assist in the compilation of the materials required for review by the City. It is important that prospective applicants contact the Planning and Building Division prior to submitting an application as some projects may not require the submittal of all the materials listed or may require additional materials not listed. In order to help work out any potential problems before the formal submittal, the City of Bonney Lake encourages applicants to attend a pre-application meeting.

DIGITAL SUBMITTAL REQUIRED

The City has implemented a paperless permit system for all planning permits. All application materials are required to be submitted electronically to the Bonney Lake Permit Center. Please contact the Bonney Lake Permit Center at (253) 447-4356 if you have questions regarding the submittal process. All submittal documents are required to be consistent with the Digital Submittal Requirements.

Wireless Facility Eligible Facilities Modification Application: The permit application needs to be completed providing a project description and answering screening criteria questions.

Fee: \$500

Site Plan: The site plan shall be drawn at a maximum scale of one (1) inch equals forty (40) feet showing the location of the tower or antenna which includes:

1. Location, type, dimensions, height, materials and color of the proposed or existing tower or structure.
2. Location, type, dimensions, height, number, color and technical specifications of proposed antennas.
3. Location, type, dimensions, gross floor area, height, materials and color of proposed equipment or structure. Including the location of exhaust ports or outlets.
4. Location of existing and proposed power, telephone and other utilities serving the site.
5. Location of adjacent roadways and proposed means of access.

Elevation Drawings: Dimensioned elevation drawings with a maximum scale of one eighth (1/8) inch equals one (1) foot displaying the following:

Public Services Department

9002 Main Street East, Suite 300, Bonney Lake, WA 98391

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1. The existing and proposed tower or structure.
2. The existing and proposed antennas.
3. The existing and proposed equipment and ground units.