

**Finance Committee Meeting  
City Hall Council Chambers**

January 12, 2010  
5:30 P.M.

***Minutes/Notes***

City of



“Where Dreams Can Soar”

*The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**Elected Officials:**

Neil Johnson, Mayor  
Dan Swatman, Deputy Mayor, Chair – Finance Committee  
James Rackley, Chair - Community Development Committee  
Mark Hamilton, Chair – Public Safety Committee

**Anticipated Staff:**

Don Morrison, City Administrator  
Woody Edvalson, City Clerk/Administrative Services Director  
John Vodopich, Community Development Director  
Dan Grigsby, Public Works Director  
Kathy Seymour, Court Administrator  
Jenna Young, H.R. Officer  
Al Juarez, Chief Financial Officer

**Staff Updates:**

1. Personnel Updates and/or Issues. Proposed Resolution #2005. Authorization for the Mayor to sign a new Collective Bargaining Agreement with the AFSCME Union. Sponsor: Jenna Young, H.R. Officer

*Jenna’s presentation illustrated that this item is on the Full Council agenda later in the evening for ratification. Presentation at Finance Committee is to answer questions and obtain Committee observations on the agreement. Brief discussion ensued prior to Committee members agreeing with the tenants of the agreement and recommendation to move it forward to the full Council in its present condition.*

*A second topic that Jenna commented on was the recruitment process for the Municipal Court Judge position. To date she has received approximately 42 applications.*

**Action Items:**

1. Proposed Resolution #2008. Authorization for the Mayor to sign a Tri-Agency Interlocal Agreement for Recreation Services. Sponsor: Don Morrison

*Don presented this item articulating that it is an annual routine process to continue the relationship with Sumner Parks and Recreation. Council commented that they have been extremely happy with this relationship for many years and strongly agree with its continuation. Committee recommended the item move forward for full Council approval.*

2. Proposed Resolution #2004. Authorization for the Mayor to sign a renewal agreement for Emergency Management with Pierce County. Sponsor: Don Morrison  
*Don articulated that this is another annual routine agreement for renewal. After brief discussion Committee recommended the item move forward for full Council approval.*  
  
*\*\* Inserted in this area was proposed resolution #2002 – presented by Gary Leaf. This is a basic property swap with the Brookside subdivision. The HOA board proposed swapping this 5.36 acre parcel for the strip (.7 acres) desired by the property owners and allow the HOA to deal with them rather than the City. After lengthy discussion Committee agreed to forward this item on for full Council discussion and approval. Committee also noted since there is much work to do in establishing lot lines, surveys, etc. that there is no particular time line involved.\*\**
3. Proposed Resolution # (not yet obtained). Authorization for the City to submit an application for a Resource Conservation Management Grant through the WA State Department of Commerce and WSU Extension Program. Sponsor: Brian Hartsell  
*Lengthy discussion by Committee followed Brian’s initial overview of the topic. Committee discussed the disadvantages of an FTE being hired to perform this work in comparison to a consultant. Committee is willing to move this agreement forward to full Council approval if the use of a consultant is specified within the agreement.*
4. Proposed Resolution #2000. Authorization for the Mayor to sign an interlocal agreement with City of Sumner, City of Buckley and the Sumner School District for sharing Resource Conservation Management Services. Sponsor: Brian Hartsell  
*Brian explained that this item is simply the agreement pursuant to the above item. Committee reiterated their desire to see the contract language specify a consultant rather than an FTE. Committee recommended the item move forward for full Council approval.*
5. Proposed Resolution # (not yet obtained). Authorization for the City to submit a grant application to the Plum Creek Foundation. Sponsor: Brian Hartsell  
*Brian explained the basis of this grant application and desire to obtain the Mayor’s signature in order to move forward. Committee recommended the item move forward for full Council approval.*
6. Proposed Resolution # 2001. Recommendation and subsequent authorization for the Mayor to sign a contract with a vendor for generating utility billing statements and lockbox services. Sponsor: Brian Hartsell  
*Brian explained the process to date for this item and discussed the top two vendor’s responses to the RFP. Al Juarez, CFO, also offered perspective on the process and vendors presented. Discussion ensued and Committee asked for additional financial and credit information be obtained on the top two vendors. There was also discussion about issues that may be present if the low bidder was an out of state vendor. Council may be reluctant to award the bid to an out of state vendor. Brian and Al will gather the additional information requested and bring a recommendation back to Committee on 1/26/2010.*

**Discussion Items:**

1. Review of Minutes - Notes: December 22, 2009 Meeting  
*These minutes were approved without edit.*

2. Participation with City of Puyallup's EPA Watershed Management Grant. Verbal discussion - no handout materials. Sponsor: Brian Hartsell.  
*Brian and Don presented only a very brief illustration of this item since time was rapidly dwindling. Committee requested additional information at a future meeting.*
3. Review Bonney Lake Municipal Code 8.48 – False Alarms. Sponsor: Deputy Mayor Swatman  
*This item was not discussed due to a lack of time. Committee asked that the item move forward to a future committee meeting.*
4. Review Council Committee Coordination. Verbal discussion – no handout materials. Sponsor: Deputy Mayor Swatman; Don Morrison  
*Due to time constraints this item was not discussed. Committee suggested the item be discussed at a future Council workshop.*