

**Design Review Application Form**  
**(To accompany Commercial/Multi-Family Review Form)**

<b>FOR CITY USE ONLY</b>
<b>Submitted</b>

PROJECT NAME:
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**DOCUMENTS:**

	1. A completed master land use application. <b>10 copies</b>
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**MAPS/DRAWINGS**

	1. Vicinity Map 8 ½ x 11 in size <b>10 copies</b>
	2. Site Plan General Information (provided on cover sheet) 24 X 36 in size <b>10 copies</b>
	a. North Arrow, scale of drawing, and date of drawing.
	b. Legal Description and parcel number(s) of the subject property.
	c. Site size
	d. Dwelling units allowed and proposed (residential only)
	e. Gross floor area allowed and proposed (non-residential)
	f. Open space/landscaping required and provided.
	g. Parking required and provided
	h. Building height allowed and proposed.
	i. Location of proposed signs (approval under separate permit)
	3. On-site Traffic Circulation/Pedestrian Circulation
	a. Fire Department access
	b. Stacking/queuing of vehicles
	c. Parking areas
	d. Parking layout
	e. Delivery areas and location of all loading spaces
	f. Sidewalk locations
	g. Pedestrian circulation within parking lot
	h. Circulation between adjacent uses if applicable
	4. Landscape Plan (BLMC 16.12): Must be prepared by a licensed landscape architect. 24 X 36 in size <b>10 copies</b>
	a. Existing vegetation to be retained.
	b. General location of proposed trees, shrubs, and ground cover.
	c. A plant schedule providing the scientific name, common name, size, and spacing of each plant.
	d. Location, square footage, percentage, and dimensions of applicable landscape areas (parking lot, perimeter landscaping, buffer landscaping)
	e. Include method of irrigation.
	5. Building Elevations 24 X 36 in size <b>10 copies</b>
	a. Color Scheme (colored elevations and color swatches)
	b. Colored Building Section

Additional information may be required by the City. The applicant will be notified in writing if additional information is necessary.



Planning & Community Development Department

**PLEASE NOTE:** In order to help work out potential problems before the formal submittal, The City of Bonney Lake shall require that the applicant attend a pre-application meeting. Please call the Planning and Community Development Department for information regarding the pre-application meetings.

*I certify that I have provided all the necessary information as requested above.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**If you have any questions, please contact the Planning and Community Development Department at 253-862-8602 ext. 356.**